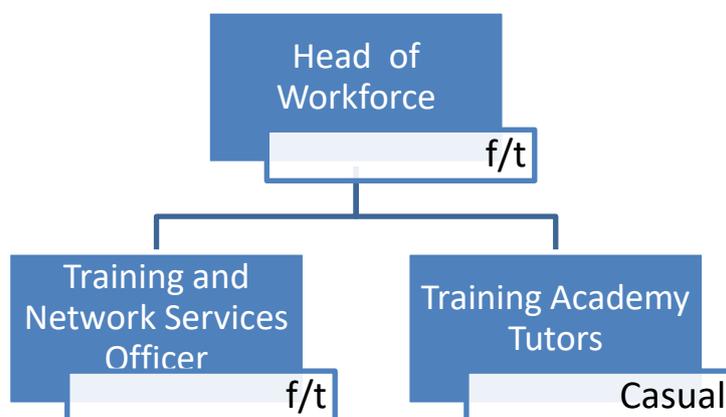


JOB DESCRIPTION

StreetGames	Location: Field based delivery
Job Title: Training Academy Tutor	Grade/Salary Range: £30/hour
Responsible to: Head of Workforce	Responsible for: N/A

The role of the Training Academy Tutor is to deliver a range of the StreetGames Training Academy's accredited & non-accredited workshops and qualifications. Tutors will be required to deliver in a range of classroom and sporting settings within disadvantaged communities, and to learners with a range of previous educational experiences. Training Academy Tutors will tailor delivery to the individual needs of each group of learners, using their knowledge of teaching, coaching & learning styles to create an environment which removes potential barriers to learning.

Structure Chart



1. To deliver a range of online and face-to-face workshops and courses to providers of doorstep sport.
2. To create and maintain a safe, supportive, interactive, and enjoyable learning environment in all delivery.
3. To prepare differentiated session plans, taking learners' needs into account.
4. To demonstrate knowledge and understanding of subject areas and ability to share practical solutions from own experience and/or StreetGames network and other appropriate sources
5. To use a range of learning activities covering different learning styles.
6. To ensure accurate records of attendance, achievement and evaluation are completed and returned within deadlines to the Training Academy Administration team

7. To provide individual feedback to learners as part of course evaluations and develop appropriate action plans to support further individual learning opportunities.
8. To review own practice, identifying personal action plan and CPD opportunities for each workshop/qualification delivered.
9. To make assessment decisions that are: valid, reliable, and fair based upon the criteria of the qualification specification.
10. To ensure all delivery takes place in accordance with the policies and procedures of the StreetGames Training Academy/ Awarding Body and meets the expectations of the Quality Assurance Policy.
11. To attend CPD/standardisation/moderation meetings as required.
12. To support the Head of Workforce and Head of Quality to test, develop and evaluate new training products to meet the emerging needs of doorstep sport providers.

GENERAL DUTIES

1. To adhere to existing working practices, methods, procedures, undertake relevant training and development activities and respond positively to new and alternative systems.
2. It will be necessary to work with information technology and associated systems in accordance with StreetGames' policies.
3. To co-operate with StreetGames in complying with relevant health and safety legislation, policies, and procedures in the performance of the duties of the post.
4. To carry out the duties and responsibilities of the post in compliance with the StreetGames' equity policy.
5. To maintain confidentiality and observe data protection and associated guidelines where appropriate.
6. To carry out any other reasonable duties and responsibilities within the overall function, commensurate with the grading and level of responsibilities of the post.

The role will have no line management or budget responsibility

PERSON SPECIFICATION

StreetGames	Job Title: Training Academy Tutor
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Qualifications / Education / Training:

Essential

- **Hold a recognised teaching qualification or Level 3 Award in Education and Training or equivalent.**
- Qualified to Level 2 (5 GCSE's A-C including English and Maths and/or relevant industry qualifications)
- Safeguarding and Protecting Children Certificate
- Evidence of on-going professional development.

Desirable

- Relevant professional assessing and/or verification qualification e.g. L3 CAVA, L4 IQA.
- First Aid at Work Certificate.

Experience & Knowledge

1. Experience of delivering training in a range of contexts and for a range of learners.
2. Experience of delivering workshops and courses in community safety and/or health and wellbeing and/or sports/dance coaching/leadership and/or leadership qualifications.
3. Understanding or experience of learning styles, and the ability to adapt training to meet learner needs.
4. Experience of youth work, coaching and/or activity leadership in disadvantaged areas.
5. Understanding or experience of delivering community health/sports and physical activity (including dance) projects in disadvantaged areas.
6. Experience of assessment, quality assurance and standardisation and maintaining accurate learner records.
7. Experience of supporting learners to develop and follow individual action plans.
8. Experience of mentoring young people and/or mentoring leaders/coaches.

Skills and Abilities:

1. Highly developed interpersonal skills and strategies for interacting with a range of individuals with differing learning needs.
2. Excellent communication skills with the ability to present, coach, negotiate, challenge and understand the views and experiences of others.
3. Strong facilitation skills with the ability to effectively involve a diverse range of learners.
4. Excellent presentation skills, with the ability to engage and inspire learners.
5. Able to create a learning environment which is patient, supportive, empathetic and open.
6. Able to be innovative in approach to the delivery of learning.
7. Able to create a learner centered delivery environment.
8. Excellent organisational skills.
9. Advanced self-reflection and evaluation skills.
10. Able to prioritise own workload and be self-motivated.
11. Able to use Microsoft Office applications, particularly Powerpoint, Excel, Word and Outlook.

Work Related Personal Requirements

This post will be subject to an enhanced Criminal Records Bureau check.

The post holder must be able to travel for work purposes and have use of a vehicle for work purposes.

The post holder will be expected to work some anti-social hours and may be required to frequently stay away from home (details to be negotiated with line manager).